

Engard Arts

Helping Artists Gain Visibility

A la carte menu

For the Whittier Law School Gallery

Basic Option...\$150

Hanging fee for 12 weeks

Includes Assistance to hang up to 40 pieces

Additional Services

Hang Bio/ Create & hang Pricing- ...\$30

Co-ordination with Venue...\$15

2 weeks ahead

Call/email venue to set up tables needed

Chairs

Gates up

Wine permit

Reception...\$150

Food/display...

Veggie tray/cheese/grapes/crackers/napkins

Wine/cork screw/water/cider/plastic cups

Up to 150 guests

Additional Services

Food/Wine hostess...3 hrs ...\$45

Sales Desk/Reception...3 hrs . \$45

Process Sales & Pay Sales Tax ...20%

commission

Print Advertising....\$150

Create & print 1000 postcards

Additional Services

Assistance with labeling, stamping, mailing available...\$15/hr + postage

On-line advertising....\$120

Use of EA on line mailing list

Including:

Save the date online (time permitting 6-8 weeks ahead)

Announcement/Invitation – 2-4 weeks ahead

Reminder 1 week before reception

Additional Services

Press release-1 week before...\$45

Post to MeetUP...\$15

Post to our Website. ...\$60

Post to other events calendars...\$15

Live music can be arranged for an additional fee.

Purchase the complete package that we have been doing for our artists

Only \$750